



RAGHUVIR SYNTHETICS LIMITED

REGISTERED OFFICE : NEAR GUJARAT BOTTLING, RAKHIAL ROAD RAKHIAL, AHMEDABAD-380023.

PHONE NO. 079-2291-0963-1015-1902 , Email id: raghuvirad1@sancharnet.in, manoj@raghuvir.com

RECOMMENDATIONS TO THE SHAREHOLDERS:

➤ **Open Demat Account and Dematerialise your shares**

Shareholders should convert their physical holdings of securities into demat holdings. Holding securities in demat form helps shareholders to get immediate transfer of securities. No stamp duty is payable on transfer of shares held in demat form and risks associated with physical certificates such as forged transfers, fake certificates and bad deliveries are avoided.

➤ **Register NECS Mandate and furnish correct bank account particulars with Company / Depository Participant (DP)**

Shareholders holding the shares in physical form should provide the National Electronic Clearing Service (NECS) mandate to the Company and shareholders holding the shares in demat form should ensure that correct and updated particulars of their bank account are available with the Depository Participant (DP). This would facilitate in receiving direct credits of dividends, refunds etc., from the Company and avoid postal delays and loss in transit.

➤ **Register your e-mail id**

The Ministry of Corporate Affairs has permitted the Companies to send their communications (including the annual report) to their shareholders by e-mail provided that the shareholder has registered his e-mail id with the Company. However, the shareholder has a right to ask for the physical copy of the communication if he desires so. The shareholders may note that by opting to receive the communication from the Company by e-mail they contribute to save many trees since use of paper is avoided. The registration form is available on company website i.e. www.raghuvir.com

➤ **Deal with Registered Intermediaries**

Shareholders should transact through a registered intermediary who is subject to regulatory discipline of SEBI.

➤ **Register for SMS alert facility**

Shareholders should register their mobile numbers with DPs for Short Message Service (SMS) alert facility. National Securities Depository Limited and Central Depository Services (India) Limited proactively inform shareholders of transaction in the demat account by sending SMS. Shareholders will be informed about debits and credits to their demat account without having to call-up their DPs and shareholders need not wait for receiving the transaction Statements from DPs to know about the debits and credits.

➤ **Exercise caution**

There is likelihood of fraudulent transfers in case of folios with no movement or where the shareholder has either expired or is not residing at the address registered with the Company. The Shareholders should update any change of address or contact details to the Company/Depository Participant/ RTA as the case may be. Similarly, information of death of shareholders should also be communicated.

➤ **Mode of Postage**

Share certificates and high value dividend warrants/ demand drafts should not be sent by ordinary post. It is recommended that shareholders should send such instruments by registered post with acknowledgement due or courier.

Disclaimer:

The contents for shareholders referred above are for the purpose of general information. The readers are advised to refer to the relevant Acts / Rules / Regulations / Guidelines /Clarifications subject to the modifications announced by SEBI. Also the Company and/or the Company's RTA i.e LINK INTIME PRIVATE LIMITED may request for more documents and/or execution of the documents.

DATE: -----

PLACE: AHMEDABAD

**BY ORDER OF THE BOARD OF DIRECTORS
FOR, RAGHUVIR SYNTHETICS LIMITED
sd/-
SUNIL R. AGARWAL
CHAIRMAN & MANAGING DIRECTOR**